

**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
MINUTES**

TUESDAY, OCTOBER 9, 2012

CALL TO ORDER by Chair Evans at 4:00pm

PLEDGE OF ALLEGIANCE led by Commissioner Harman

ROLL CALL Commissioners present: Commissioner Harman, Commissioner Jones, Vice Chair Collins and Chair Evans. Commissioner Silver excused.

APPROVAL OF AGENDA

1. Action Motion: **Move to approve the agenda of the October 9, 2012 Parks, Recreation and Cultural Commission meeting.**

Move: Collins 2nd: Harman Vote: 4-0-0-1

CONSENT AGENDA

2. **MINUTES OF PARKS, RECREATION & CULTURAL COMMISSION MEETING OF SEPTEMBER 11, 2012**

Recommendation: **Approve minutes as presented.**

3. **MUSEUM REPORT**

Recommendation: **Move to receive and file the Museum Monthly report for September 2012.**

4. **RECREATION REPORT**

Recommendation: **Move to receive and file the Recreation Monthly reports for September 2012.**

5. **YOUTH COMMISSINO REPORT**

Recommendation: **Move to receive and file the Youth Commission report for September 2012**

6. YOUTH COMMISSION APPOINTMENT

Recommendation: **Review the additional application and move to recommend the appointment of Aaron Ahnadi to the 2012-13 Youth Commission**

7. WINTER PROGRAM PLAN – COMMUNITY SERVICES DEPARTMENT

Recommendation: **Review the list of proposed schedule of winter programs and events and move to forward the summary to the Town Council with a recommendation to receive and file the report**

All items listed on the consent calendar are considered to be routine or non-controversial matters. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Parks, Recreation and Cultural Commission or Town staff requests discussion on specific consent calendar items at the beginning of the meeting.

Action Motion: **Move to approve Consent Agenda items 2-7**

Move: Jones 2nd: Collins Vote: 4-0-0-1

8. TRI VALLEY LITTLE LEAGUE FACILITY USE WAIVER REQUEST

Director Schooler reported on a request for a waiver of facility use fees. Tri Valley Little League has requested the use of the Community Center fields for a softball tournament fundraiser on October 27th and 28th from 7am to 9pm both days. The organizers indicated that the proceeds from the event will be used to offset the field maintenance expenses at the little league facility. There will be a \$250 per team charge to play in the tournament.

Kim Close and Audra Elias spoke on behalf of the request. Ms. Close mentioned Tri Valley Little League serves approximately 750 kids. They have a scholarship program and don't turn any child away. The organization is run entirely by volunteers. The group does not plan on selling packaged snacks and water items on Saturday but will on Sunday. There are currently six teams signed up and they hope to get at least three more. They also stated that 100% of the funds raised will go towards Tri Valley Little League.

Action Motion: **Move to waive the Community Center softball field facility use fees for Tri Valley Little League on October 27 and 28, 2012 7am to 9pm**

Move: Collins 2nd Harman Vote: 3-1-0-1

9. RECOMMENDATION TO RESCIND TEMPORARY OFF LEASH APPROVAL

Director Schooler opened discussion regarding the temporary off-leash approval at Machris Park. In August of 2011, the Town Council granted permission for dog owners and handlers to run their dogs off leash at Machris Park softball field during specified morning hours. During this time the Town has developed phase I of what is currently called South Side Park. The park facilities include a dog park with separated areas for small dogs and large dogs. The park will open on Saturday October 13th. With the new dog park open there will be facilities for running dogs off leash in a designated area. Therefore, staff is recommending and end to the temporary off-leash approval at Machris Park.

Action **Motion: Move to make a recommendation to the Town Council to immediately rescind their approval that allows dogs off-leash at Machris Park during specified hours.**

Move: Jones

2nd Harman

Vote: 4-0-0-1

10. COMMUNITY CENTER FIELDS - WINTER LIGHTING SCHEDULE

Director Schooler opened discussion on the availability of field lighting for scheduled and drop in use of Town's outdoor sports facilities. The Town Park Ordinance sets the hours for the use of public parks as 6:00am to 11:00pm, but is silent with regard to unscheduled (drop in) use of lighted outdoor sports facilities.

Director Schooler stated that the lights are used for softball leagues most of the year and for soccer during the fall months. However, in order to provide some field availability to the public for drop-in field use, the field lights are typically programmed to be on during some evening hours when no activities are scheduled. The lights also provide a level of security during the evening hours.

Staff recommends that on nights when no activities are scheduled, the Community Center softball field lights should be on until 9:00pm in the months of October and November, and until 8:00pm in December and January and 9:00pm February and March. The upper field lights should be on only for scheduled activities. Staff does not recommend providing lighting for drop in use at the Machris Park softball field. The tennis courts at Jacobs are on a timer and are activated by the player.

Chair Evans stated that drop in access is a good thing. The commissioners concurred with staff recommendations

Action **Motion: Move to receive and file the staff determination regarding the appropriate schedule for athletic field lighting during the months of standard time.**

Move: Collins

2nd Jones

Vote: 4-0-0-1

11. FACILITY USE POLICY REVIEW

Director Schooler opened discussion regarding the periodic review of the Town's Facility Use Policy. During the course of conducting Town business, circumstances arise in the scheduling and the use of the Town's public facilities that are not adequately addressed in the policy or Parks Use Ordinance. Some of the current issues revolve around the adequacy of rules and the proper handling of the following situations:

- Preserving adequate public opportunities for drop in recreation
- Adequacy of the facility use pricing structure
- Recovering the costs of staff support for outside events
- Parameters for granting permission for outside groups (organization, churches, etc) to hold events on park premises
- Setting a cap (hours or dollars) for waived use of Town Facilities
- Charges for vendors to sell in conjunction with Town events
- Support levels for groups and individuals that use Town facilities (turf areas, ballfield, tennis courts, etc) for profit making ventures or fundraising activities
- Enforcement of restrictions regarding animals in Town buildings

Director Schooler asked the Commissioners to review the current Facility Use Policy and to provide input regarding the above mentioned items. Discussion and possible action will take place at the November 2012 PRCC meeting.

STAFF INFORMATION ITEMS

Director Schooler reported that Brehm Park has new lights. The Community Center playground project is out to bid, with construction to start in January or February of next year. The new park ribbon cutting is this Saturday at 9am.

Family Services Association has opened a new office in Yucca Valley. The organization offers parenting skill classes and employment resources.

Chair Evans was selected as a representative on the General Plan Advisory Committee (GPAC). Nick Lombardo will represent the Youth Commission. The first GPAC meeting is expected to be in November.

Staff has been working with Home Depot to develop a plan for making some improvements to Paradise Park.

The Museum is planning a new event Yucca's Got Talent, a talent show that will happen in January. The Wild West Family Fun Day attracted over 800 participants in the four-hour event. Recreation is working on a Run for the Arts to benefit the Hi Desert Nature Museum . Staff is also working on a Kids Triathlon.

PUBLIC COMMENT – none

COMMISSIONER REPORTS AND COMMENTS

- 1. Commissioner Silver:** Commissioner Silver was excused
- 2. Commissioner Jones:** The Morongo Basin Art Tours are this month.
- 3. Commissioner Harman:** Commissioner Harman stated that Lobos football is going great. He mentioned that the YES on U signs look good also.
- 4. Chair Collins:** Vice Chair Collins inquired on the park naming procedures. Director Schooler informed the commissioners that there is a form that can be picked up at the office or available on line. The park naming /renaming proposal form for the Warren Vista at Joshua Lane park are due November 1st at 5:00pm. Director Schooler will bring a list of proposed names to the next PRCC meeting in November.
- 5. Chair Evans:** Chair Evans reminded everyone of the park opening on Saturday, October 13th.

ANNOUNCEMENTS

The next regularly scheduled meeting of the Parks, Recreation and Cultural Commission will be on Tuesday, November 13, 2012 at 4:00pm in the Joshua Tree Room of the Yucca Valley Community Center.

FUTURE AGENDA ITEMS

ADJOURNMENT

Chair Evans adjourned the meeting at 4:39pm

Respectfully submitted,

Maureen S. Randall, PRCC Secretary
Community Services Department