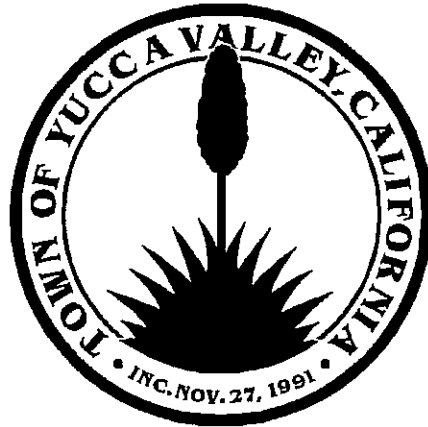


TOWN OF YUCCA VALLEY
REDEVELOPMENT AGENCY MEETING



*The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.*

**THURSDAY, APRIL 14, 2009
REDEVELOPMENT AGENCY: 5:30 p.m.
YUCCA VALLEY COMMUNITY CENTER
YUCCA ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

**CLOSED SESSION
YUCCA VALLEY COMMUNITY CENTER
MESQUITE ROOM
57090 - 29 PALMS HIGHWAY
YUCCA VALLEY, CALIFORNIA 92284**

* * * *

**REDEVELOPMENT AGENCY
*Frank Luckino, Agency Chair
Lori Herbel, Agency Member
George Huntington, Agency Member
Chad Mayes, Agency Vice Chair***

* * * *

**TOWN ADMINISTRATIVE OFFICE:
760-369-7207**

www.yucca-valley.org

**AGENDA
MEETING OF THE
TOWN OF YUCCA VALLEY REDEVELOPMENT AGENCY
THURSDAY, APRIL 14, 2009, 5:30 P.M.**

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 369-7209 at least 48 hours prior to the meeting.

If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Mayor/Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes.

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)

OPENING CEREMONIES

CALL TO ORDER

ROLL CALL: Agency Members Herbel, Huntington, Mayes and Chair Luckino.

CONSENT AGENDA

1-3 1. Minutes of the Redevelopment Agency Meeting of February 26, 2009.

Recommendation: Approve minutes as presented.

4-19 2. Warrant Register – April 14, 2009

Recommendation: Ratify Warrant Registers in the amount of \$45,868.48 for expenses dated January 9, 2008 through March 27, 2009.

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Agency instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Agency or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Agency Secretary before the consent calendar is called.

Recommendation: Adopt Consent Agenda (item 1-2) (roll call vote)

Action: Move _____ 2nd _____ Roll Call Vote _____

CLOSED SESSION

5. Government Code Section 54956.8, Conference with Real Property Negotiators. *State law provides the opportunity for closed session for real property purchase negotiations, prior to placement of the matter on a regularly scheduled Redevelopment Agency meeting agenda for formal action.*

Property: APN 586-321-11, 12, 13 & 14, South side of Yucca Trail, between Elk and Fox Trail and west side of Elk Trail, approximately 200 feet north of SR 62
David F. Grimmett/Town of Yucca Valley,
Shane Stueckle, Real Property Negotiator
Real Property Negotiations

Property: APN 586-321-15; 7346 Elk Trail
David F. Grimmett/Town of Yucca Valley
Shane Stueckle, Real Property Negotiator
Real Property Negotiations

ADJOURNMENT

**TOWN OF YUCCA VALLEY
REDEVELOPMENT AGENCY MEETING MINUTES
February 26, 2009**

Chair Luckino called the meeting of the Town of Yucca Valley Redevelopment Agency to order at 5:30 p.m.

Agency Members Present: Herbel, Huntington, Mayes, and Chair Luckino.

Staff Present: Executive Director Takata, Deputy Executive Director Stueckle, Agency Counsel Silvergleid, Administrative Services Director Yakimow, and Secretary Anderson.

CONSENT AGENDA

1. **Approve**, Minutes of the Regular Redevelopment Agency of January 8, 2009, as presented.
2. **Ratify**, Warrant Registers in the amount of \$423,624.29 for expenses dated December 12, 2008 through February 13, 2009.

Agency Member Mayes moved to adopt Consent Agenda Items 1 - 2. Agency Member Huntington seconded. Motion carried 4-0 on a roll call vote.

AYES: Agency Member Herbel, Huntington, Mayes, and Chair Luckino
NOES: None
ABSTAIN: None
ABSENT: None

DEPARTMENT REPORT

3. FY 2008-09 AB 1389 ERAF Payment

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, INDICATING THE AGENCY'S INTENT TO REMIT THE 2008-09 ERAF PAYMENT OF \$130,956; FINDING THAT THERE ARE INSUFFICIENT OTHER FUNDS AVAILABLE FOR SUCH PAYMENT, AUTHORIZING THE ALLOCATION OF \$130,956 OF THE CURRENT YEAR TAX INCREMENT REQUIRED TO BE DEPOSITED IN THE LOW-MOD FUND FOR SUCH PAYMENT, AND REQUIRING THE REPAYMENT OF THE AMOUNT BACK TO THE LOW-MOD FUND NO LATER THAN 2018-19

Administrative Services Director Yakimow advised that the payment is required as part of the budget solution. The Agency's FY 2008-09 contribution is \$130,956. According to the legislation, the Agency and Legislative body must notify the County Auditor by March 1, 2009 of how it intends to meet its obligation. While AB 1389 provides that the payment must be paid from any Agency funds aside from low-mod funds, the legislation

allows for the allocation of up to 50% of the current year low-mod funds as a loan if the Agency finds that there are insufficient other funds. It must be paid back within a 10 year period. He added there is ongoing litigation regarding the legality of the State's ability to impose the ERAF obligation on Redevelopment Agencies.

Agency Member Mayes moved to adopt Resolution No. RDA-09-01, indicating the Agency's intent to remit the 2008-09 ERAF payment of \$130,956; finding that there are insufficient other funds available for such payment, authorizing the allocation of \$130,956 of the current year tax increment required to be deposited in the Low-Mod Fund for such payment; and requiring the repayment of the amount back to the Low-Mod Fund no later than 2018-19; Direct staff to communicate the Agency's intent to the County Auditor by March 1, 2009. Agency Member Herbel seconded. Motion carried 4-0 on a voice vote.

4. Economic Assistance Program

Administrative Services Director Yakimow advised that, at the direction of the Agency board, staff will develop a framework for an economic assistance program addressing such things as legal requirements of a program, definition of qualified activities, level of funding to be allocated, source of funding, bonding restrictions related to the programs, program timeframe, program development and administration, budget considerations for program administration and other questions and issues as appropriate. Recommend direct staff to look at programs available out there.

Agency Member Huntington commented that, during these dire economic times, it is going to be necessary that a program is developed that gets the best bang for the buck. Matching funds for local businesses to enhance their façade might be the most beneficial.

Agency Member Mayes expressed concern regarding the storefront improvement program that was available a few years ago that seemed like a good program until the requirement to pay prevailing wages caused a problem. He noted he doesn't have a problem with staff coming back with a program to look at.

Chair Luckino recommended that the program have strings attached related to the use of local contractors if that is possible.

Administrative Services Director Yakimow advised that staff will look at program details, noting it may be necessary for the Agency to engage additional professional services to structure the program.

Agency Member Mayes moved to direct staff to evaluate and develop a framework for an Economic Assistance Program, and return the proposed program to the Agency Board for consideration. Agency Member Huntington seconded. Motion carried 4-0 on a voice vote.

ADJOURNMENT

There being no further business, the meeting was adjourned at 5:39 p.m.

Respectfully submitted,

Jamie Anderson

YUCCA VALLEY REDEVELOPMENT AGENCY STAFF REPORT

To: Honorable Chair and Agency Members
From: Curtis Yakimow, Treasurer
Date: April 6, 2009
For Agency Meeting: April 14, 2009

Subject: RDA Warrant Register – April 14, 2009

Recommendation:

Ratify RDA Warrant Registers in the amount of \$45,868.48 for expenses dated January 9, 2009 through March 27, 2009.

Order of Procedure:

- Department Report
- Request Staff Report
- Request Public Comment
- Agency Discussion
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call)

Attachments:

- Warrant Register No. 28 dated January 09, 2009 total of \$ 7,401.14
- Warrant Register No. 30 dated January 23, 2009 total of \$ 7,251.14
- Warrant Register No. 32 dated February 06, 2009 total of \$ 7,371.18
- Warrant Register No. 33 dated March 13, 2009 total of \$ 600.00
- Warrant Register No. 34 dated February 20, 2009 total of \$ 7,251.19
- Warrant Register No. 35 dated March 27, 2009 total of \$ 1,511.00
- Warrant Register No. 36 dated March 06, 2009 total of \$ 7,931.03
- Warrant Register No. 38 dated March 20, 2009 total of \$ 6,551.80

Reviewed By: _____
Executive Director *CY* _____
Treasurer Agency Attorney

- | | | | |
|---|---|--|---|
| <input checked="" type="checkbox"/> Department Report | <input type="checkbox"/> Ordinance Action | <input type="checkbox"/> Resolution Action | <input type="checkbox"/> Public Hearing |
| <input checked="" type="checkbox"/> Consent | <input checked="" type="checkbox"/> Minute Action | <input type="checkbox"/> Receive and File | <input type="checkbox"/> Study Session |

**RDA
WARRANT REGISTER # 28
CHECK DATE - JANUARY 9, 2009**

FUND DISTRIBUTION BREAKDOWN

PAYROLL - PERIOD # 1

SALARIES	\$4,893.13
PROFESSIONAL SERVICES	\$150.00
BENEFITS	\$2,358.01

TOTAL: **\$7,401.14**

Prepared by Payroll & Benefits Specialist *all* Reviewed by Admin. Services Director *cy*

**RDA Payroll Allocation (Worksheet Only) For RDA Warrant Register
Pay Period 1 - Paid 1/9/09**

Professional Services (Council Members)	150.00
Salaries	4,393.13
Medicare	72.35
Medical Benefit	513.07
Workers Compensation Insurance	289.19
Life & Disability Insurance	61.16
Unemployment Insurance	48.92
Retirement	1,273.32
Car Allowance	100.00
Total Benefits:	2,358.01
Total RDA:	<u>7,401.14</u>
RDA Credits for balance check:	747.49
	391.46
	5,065.48
	222.95
	424.49
	289.19
	61.16
	48.92
Professional Services:	150.00
	<u>7,401.14</u>

RDA
WARRANT REGISTER # 30
CHECK DATE - JANUARY 23, 2009

FUND DISTRIBUTION BREAKDOWN

PAYROLL - PERIOD # 2

SALARIES \$4,893.13

PROFESSIONAL SERVICES

BENEFITS \$2,358.01

TOTAL: \$7,251.14

Prepared by Payroll & Benefits Specialist _____

Reviewed by Admin. Services Director _____



**RDA Payroll Allocation (Worksheet Only) For RDA Warrant Register
Pay Period 2 - Paid 1/23/09**

Professional Services (Council Members)	
Salaries	4,898.13
Medicare	72.35
Medical Benefit	513.07
Workers Compensation Insurance	289.19
Life & Disability Insurance	61.16
Unemployment Insurance	48.92
Retirement	1,273.32
Car Allowance	100.00
Total Benefits:	2,353.01
Total RDA:	<u>7,251.14</u>
RDA Credits for balance check:	747.49
	391.46
	5,065.48
	222.95
	424.49
	289.19
	61.16
	48.92
Professional Services:	-
	<u>7,251.14</u>

RDA
WARRANT REGISTER # 32
CHECK DATE - FEBRUARY 6, 2009

FUND DISTRIBUTION BREAKDOWN

PAYROLL - PERIOD # 3

SALARIES	\$4,893.13
PROFESSIONAL SERVICES	\$120.00
BENEFITS	\$2,358.05

TOTAL: \$7,371.18

Prepared by Payroll & Benefits Specialist del

Reviewed by Admin. Services Director Cy

**RDA Payroll Allocation (Worksheet Only) For RDA Warrant Register
Pay Period 3 - Paid 2/06/09**


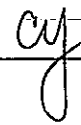
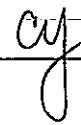
Professional Services (Council Members)	120.00
Salaries	4,893.18
Medicare	72.39
Medical Benefit	513.07
Workers Compensation Insurance	289.19
Life & Disability Insurance	61.16
Unemployment Insurance	48.92
Retirement	1,273.32
Car Allowance	100.00
Total Benefits:	2,358.05
Total RDA:	7,371.18
RDA Credits for balance check:	747.49
	391.46
	5,065.48
	222.95
	424.49
	289.19
	61.16
	48.92
Professional Services:	120.00
	7,371.14

**RDA WARRANT REGISTER # 33
CHECK DATE MARCH 13, 2009**

FUND DISTRIBUTION BREAKDOWN

Check # 29013 is valid

RDA - CAPITAL PROJECTS FUND # 930	\$575.00
RDA - DEBT SERVICE FUND # 931	\$0.00
RDA - DEBT SERVICE - FUND # 932	\$25.00
	<hr/> <hr/> \$600.00

Prepared by: Shirlene Doten, Finance  Approved by: Andrew J. Takata, Town Manager 
Reviewed by: Curtis Yakimow, Admin Svc. Dir. 

Yucca Valley Redevelopment Agency

Warrant Register

March 13, 2009

Fund	Check #	Vendor	Description	Amount
930 RDA - CAPITAL PROJECTS FUND				
	29013	Duane Gasaway	Engineering Services	<u>\$575.00</u>
Total 930 RDA - CAPITAL PROJECTS FUND				\$575.00
932 RDA - LOW/MODERATE HOUSING FUND				
	29013	Duane Gasaway	Engineering Services	<u>\$25.00</u>
Total 932 RDA - LOW/MODERATE HOUSING FUND				\$25.00
***		Report Total		<u>\$600.00</u>

RDA
WARRANT REGISTER # 34
CHECK DATE - FEBRUARY 20, 2009

FUND DISTRIBUTION BREAKDOWN

PAYROLL - PERIOD # 4

SALARIES \$4,893.13

PROFESSIONAL SERVICES

BENEFITS \$2,358.06

TOTAL: \$7,251.19

Prepared by Payroll & Benefits Specialist dll

Reviewed by Admin. Services Director cy

Pay Period 4 - Paid 2/20/09

This is a Separate Entry to be made after the first is complete:

<u>Description</u>	<u>Fund</u>	<u>Division</u>	<u>Object</u>	<u>Debit</u>	<u>Credit</u>
Payroll Acct	001	00-00	1002	75,580.75	
PFF Payroll Acct	515	00-00	1002	6,992.01	
RDA Payroll Acct	931	00-00	1002	5,065.52	
Pooled Cash	001	00-00	1005		87,638.28
(RDA Council Professional Services is \$0)				87,638.28	87,638.28

**RDA Payroll Allocation (Worksheet Only) For RDA Warrant Register
Pay Period 4 - Paid 2/20/09**


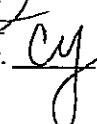
Professional Services (Council Members)	4,893.13
Salaries	
Medicare	72.39
Medical Benefit	513.08
Workers Compensation Insurance	289.19
Life & Disability Insurance	61.16
Unemployment Insurance	48.92
Retirement	1,273.32
Car Allowance	100.00
Total Benefits:	2,358.06
Total RDA:	7,251.19
RDA Credits for balance check:	747.49
	391.46
	5,065.48
	222.95
	424.49
	289.19
	61.16
	48.92
Professional Services:	-
	7,251.14

**RDA WARRANT REGISTER # 35
CHECKS DATED MARCH 27, 2009**

FUND DISTRIBUTION BREAKDOWN

Check # 29106, # 29121 & # 29136 are valid

RDA - CAPITAL PROJECTS FUND # 930	\$875.00
RDA - DEBT SERVICE FUND # 931	\$636.00
RDA - DEBT SERVICE - FUND # 932	\$0.00
	<hr/> <hr/> \$1,511.00

Prepared by: Shirlene Doten, Finance  Approved by: Andrew J. Takata, Town Manager _____
Reviewed by: Curtis Yakimow, Admin Svc. Dir. 

Yucca Valley Redevelopment Agency

Warrant Register

March 27, 2009

Fund	Check #	Vendor	Description	Amount
930		RDA - CAPITAL PROJECTS FUND		
	29136	Duane Gasaway	Engineering Services	\$875.00
Total 930		RDA - CAPITAL PROJECTS FUND		\$875.00
931		RDA - DEBT SERVICE FUND		
	29106	Bickmore Risk Services, Inc.	Professional Services	\$500.00
	29121	CRA	Legal Services	136.00
Total 931		RDA - DEBT SERVICE FUND		\$636.00
***		Report Total		\$1,511.00

RDA
WARRANT REGISTER # 36
CHECK DATE - MARCH 6, 2009

FUND DISTRIBUTION BREAKDOWN

PAYROLL - PERIOD # 5

SALARIES	\$5,400.53
PROFESSIONAL SERVICES	\$120.00
BENEFITS	\$2,410.50

TOTAL: \$7,931.03

Prepared by Payroll & Benefits Specialist dll

Reviewed by Admin. Services Director Cy

RDA Payroll Allocation (Worksheet Only) For RDA Warrant Register
Pay Period 5 - Paid 3/06/09

Professional Services (Council Members)	120.00
Salaries	5,400.53
Medicare	78.26
Medical Benefit	513.08
Workers Compensation Insurance	330.70
Life & Disability Insurance	61.16
Unemployment Insurance	54.00
Retirement	1,273.30
Car Allowance	100.00
Total Benefits:	2,410.50
Total RDA:	<u>7,931.03</u>
RDA Credits for balance check:	747.49
	391.44
	5,578.79
	222.96
	424.49
	330.70
	61.16
	54.00
Professional Services:	120.00
	<u>7,931.03</u>

YUCCA VALLEY RDA
WARRANT REGISTER # 38
CHECK DATE - MARCH 20, 2009

Payroll Summary

Summary

Salaries	\$4,893.13
Benefits	1,658.67
Professional Services	0.00

Total Payroll \$6,551.80

Prepared by Payroll & Benefits Specialist *dll*

Reviewed by Admin. Services Director *cy*